

Gateway Christian School
School Council & Red Deer Society for Christian Education Minutes
September 12, 2017
(GCS LIBRARY)

7:00 - Welcome and Introductions - Dave - call to order

- attendance sheet passed around
- Review of agenda

7:03 - Devotions - Corinna

- Mindful Gratitude

7:10 - Adoption of Agenda(s) - Dave

- Approved

7:10 - Adoption of Minutes, May 16, 2016

- Approved

7:12 - Caring and Sharing

- Teresa shared thankfulness for the 7 new teachers at Gateway, the mentorship kickoff, and the feeling of family friendliness and welcoming spirit
- We have developed imbedded teacher development time, facilitated by Teresa Tataryn and Tyler Capton
- PCCE administrator conference happening at Gateway next week, an exciting opportunity for us to host a collaborating and learning about Teaching for Transformation; this also reminds us about the privilege we have to host October 2018 Teacher's Convention here at Gateway
- Kimberly White share about the playground progress
 - Review of location and design of the playground
 - Fundraisers: Vegetable baskets, vendor market, comedy night, gift card purchases
 - We are in the process of applying for Grants, which will be key in the progress of the playground build

7:17 - Student Council/Leadership Report

- Postponed until next meeting

7:20 - Joint School Council & Red Deer Society for Christian Education Initiatives

- Staff Appreciation
- Community Prayer Time
 - Corinna will look into organizing praying for teachers throughout the school year - an initiative parents and teachers have appreciated in years past
 - Meet the Teacher BBQ on Thursday, Sept 4

7:25 - Treasurer's Report

- Draft Budget

- 2016-2017 balanced budget was based on \$4000.00
- Meet the Staff BBQ expenses (2016) (total cost \$1502.06, half = \$751.03)
 - Budget not yet determined for this year
- Review of the 2016/2017 School Council Budget
 - Teresa proposed that we direct MAC Leasing (revenue from vending machines) funds to the Playground build since it hasn't utilized by the School Council in past years
- Formation of 2017/2018 School Council Budget
 - Motion put forward to use any unused ASCA AGM registry funds towards Staff Appreciation
 - Motion seconded by Faith Plunkett
 - Motion carried

7:30 - Feedback/Discussion:

Elections for School Council:

All in favour to these elections:

Chair - Kim White

Vice-Chair - Corinna Van Niejenhuis

Secretary - Faith Plunkett

Treasurer - Jolayne Webb

8:00pm - SC - City Wide Meetings for 2017-18

- October 10, 2017 - Don Campbell Elementary School - Election Meet & Greet
- November 14, 2017 - Hunting Hills High School
- January 23, 2018 - Eastview Middle School
- March 6, 2018 - Central Middle School
- May 8, 2018 - Normandeau School

8:02pm - SC - ASCA report

8:10pm Adjourn - School Council

8:15pm - Open Red Deer Society for Christian Education Meeting

8:15pm - Adoption of July 6, 2017 Minutes

8:17 2017-18 Draft Budget

Worship Honorarium Projections

High School Lunch

- We will be postponing review and drafting a new budget after this evening's pertinent discussions
- Jolayne Webb, John Jenkins, Dave Tilstra, will draft the budget

8:20 Society Updates

Upcoming Events

Meet the Staff BBQ - Thursday, September 14, 5:00-7:00pm

Annual Fall Auction - Friday November 17, 2017, First Christian Reformed Church

Annual Spring Golf Tournament - Tentative Date for Saturday, May 26, 2018 @ AB Springs (afternoon is available for a 9 hole tournament)

50th Anniversary

Form a committee to set up a celebration event

- Dave Tilstra, Corinna Van Niejenhuis, Cheryl Strom,
- Contacts to make:
 - Barb Barthel, Bett Barthel, Bob Barthel, Helena VanderLinde, Jim Driedger

6:25 Scholarship Renewal Plan (Dave)

- Current scholarship term of 5 years (2012-2017) is up and it's time to review our processes
- To be discussed in our September meeting after further RDSCE financial review
- Set up 2 person committee to revamp our Scholarship Program.
- Some ideas - have our application process
- Go to all the High School teachers and have them provide feedback on the applicants.
- Committee ranks and recommends at our May Meeting
 - Review criteria and evaluation processes
 - Both the scholarship committee and finance committee should work together to make sure the goals align
- Potential to incorporate both Teacher nominations and student initiative
- Faith Plunkett, Dan Steenbergen, Warren Elgersma Nate Siler, Corinna Van Niejenhuis expressed interest in participating continued discussion in these matters

8:25 Executive Director and Worship Coordinator

Continue in the Contract/Employment legal structure review

- Warren Elgersma presented a motion, printed and passed out around table
- Motion is as follows:

Motion: Effective January 1, 2018 the Society will change the way it employs staff from contract positions to an employee/employer model.

Rationale: The current situation of hiring staff as contract positions is acceptable from an accounting and Revenue Canada perspective, but there is some overlap in how the current position are structured in terms of what defines a contract position and what defines an employee. A proactive move towards an employee/employer structure will decrease the risk of a re-assessment due to a potential audit from Revenue Canada in the future as the Society grows and matures.

The current staff indicate a desire to move towards the new structure for a better feeling of security and protection. For example, as a contract worker CPP and EI are their responsibility. The responsibility for this will be moved to the employer which will provide a stronger sense of security to the employee. Employees also have rights that a contract worker may not have such as a more defined pay schedule.

The board authorizes to continue the contract until December 31, 2017,

8:30 Motion to give Josie Tuazan and Corinna Van Niejenhuis view only rights to both the original RDSCE chequing account as well as the new Fundraiser/Playground RDSCE account.

- Put forward by Jolayne Webb, Seconded by Teresa Tataryn, All in favour, Motion Carried

8:35 Strategic Planning: Continue our 5 Year Overview and Financial Strategy Plans

please reference and contribute to the discussion board attached

1. Set up a 2 - 3 person finance committee
2. Draw up mandatory procedures for board - governance - as it pertains to finance
3. Discussion to resume in future meetings

8:50 Playground Funds

- Transfer funds to account
 - Will be moving approx \$60, 000 for the playground now kept in confidence within the school into the Fundraising account
 - Expenditures will be for the grant writer, and potential prizes for students helping out with fundraising efforts
- Option to put the funds in a low risk GIC for interest
 - 3 options: (GIC, +/-1% interest, must lock in for 6 months
Low Risk Mutual Fund, higher risk, potential for losing money
Saving Account, 0.5% interest, no risk)
 - Motion put forward by John Jenkins to create a Savings Account for majority of Playground funds, with the last portion within the Chequing Account; Motion Seconded by Nate Siler; all in favour
 - Motion passed.
 - Motion to continue Signing Authority for both the Playground/Fundraising Account as well as the Fundraising/Playground Savings account kept within Jolayne Webb, Kimberly White, and Teresa Tataryn

8:55 Retreat Plans

Plan a day retreat to review Society
More Information will be decided soon

9:00 Meeting adjourned

Next meeting - Tuesday, October 17

